



A&S GRADUATE STUDIES



APPLICATION FOR THE A&S-PBC AND ALUMNI \$600 TRAVEL FELLOWSHIP

For Presenting Papers and Posters at Conferences and Professional Meetings

Student Name: _____ Date Submitted: _____

Address: _____ City _____ State _____ Zip _____

Social Security Number: _____ Department: _____

Home Phone #: _____ Campus Phone #: _____ E-mail: _____

Name of Professional Society Holding the Meeting: _____

Name, Place, and Date(s) of Meeting: _____

_____ Have you ever received GSR Funding?***

***GSR's must submit letter from advisor stating that you have **never and will never** receive travel provisions.

_____ Have you ever been supported by external funds with travel provisions?

_____ I have completed 18 credit hours of graduate study at the University of Pittsburgh.

_____ I have never received travel funds from A&S. _____ I have previously received travel funds from A&S.

_____ I have passed my PhD Comprehensive Exams: Date _____

_____ I will _____ I will not be receiving financial support from other sources for this trip.

Signature

ELIGIBILITY REQUIREMENTS

- ❖ Students in MFA or other masters programs are eligible for one A&S-PBC-Alumni Travel Fellowship after completing 18 credit hours of graduate work, if they are presenting at a conference.
- ❖ Students in doctoral programs are eligible for a total of two Travel Fellowships over the entire course of their graduate program (except Philosophy and HPS), if they are presenting at a conference. PhD students are eligible for the first Travel Fellowship after completing 18 credits of graduate work at the University of Pittsburgh and a second Travel Fellowship after passing their PhD Comprehensive exams.
- ❖ Proof of attendance and presentation is required (program with name identified) when applying for the fellowship. **Original receipts (including airfare receipt)** must be submitted for reimbursement. Reimbursements WILL NOT be made for food. **If you are also receiving funding from your department have them begin the T&B form. Are you eligible for A&S-GSO or GPSA travel funds?**
- ❖ This process takes three to four weeks. A check will be mailed to the address you have listed above. Please return application with original receipts to the A&S Graduate Office, 5141 Sennott Square.
- ❖ ***GSR's or students receiving other funding with travel provisions may be ineligible. Please provide documentation detailing your award accompanied by a statement from your grant advisor.

**Travel Fellowships are supported by
A&S-PBC Funding and A&S Alumni Giving.**