PITT INTERNAL GRADUATE STUDENT FELLOWSHIPS

A discussion of the application process and the criteria for selection

FELLOWSHIPS GENERAL INFO

**Duties**
- All Fellowships require that the recipient be engaged in full-time study during the period of the fellowship.
- No additional duties will be required or permitted.
- Students may carry out field work or research off campus during fellowship periods if appropriate.

**Nomination**
- All applicants must be nominated by their department. The selection method within departments varies.
- Each fellowship requires a departmental ranking of all applicants from that department. The review committee is not bound by the ranking, however.

http://www.asgraduate.pitt.edu/node/336
ANDREW MELLON FELLOWSHIP

Graduate from the Western
University of Pennsylvania in
1873

Eligibility:
Awarded to students of exceptional ability and promise who are enrolled or wish to enroll at the University of Pittsburgh in programs leading to the PhD in various fields of the humanities, natural sciences, and social sciences. Students who have previously held a Mellon or other fellowship are eligible to apply. Only one renewal of a Mellon is possible.

Submission:
The application packet, including the application and all supporting materials, must be uploaded to Mellon Application Tracking System (MATS) by the departmental deadline in order to be considered for the fellowship. Talk to your Graduate Administrator if you have any questions.

Supporting documents:
• Current Pitt transcript or academic record (does not need to be official)
• Double spaced summary (no more than 3 pages, double spaced) of the proposed research and its significance, and/or study plan for the Mellon Fellowship year. The summary should be written to be understood by people in the field of study as well as people in other fields.
• If the student has held a previous fellowship the summary should also include a description of how the prior fellowship was used to advantage.
• Two-page Curriculum Vitae
• 3 letters of recommendation
• optional: Any other materials which help to show that the student gives promise of distinguished achievement, such as GRE/TOEFL scores

MELLON SELECTION PROCESS

Composition of the A&S Mellon Committee:
• The committee consists of one faculty member from each of the 3 divisions within A&S – humanities, natural sciences, and social sciences
• In addition, the Associate and Assistant Deans of Graduate Studies serve on the committee

Selection Criteria
• Letters of recommendation – from whom and where, quality of letter
• Statement of Purpose or Statement of research –consider purpose, methodology and merit
• Performance in any graduate program or undergraduate programs (for incoming students)
• grades, honors, etc. Look at type of courses, incomplete grades, etc. – if applicable
• Length and progress in a graduate program – if applicable
• GPA, GRE scores– if applicable
• Accomplishments during any previous fellowship periods

http://haa.pitt.edu/sites/default/files/Mellon-Fellowship-Selection-Process.pdf
Eligibility:
Alfredo D. and Luz Maria P. Gutierrez fellowship is to be "awarded to an outstanding, full-time, graduate student whose research is focused on Latin America." Graduate students pursuing the PhD. Degree in the Classics, English, French, German, Hispanic, Hispanic Linguistics, or Slavic who show potential for an outstanding career in teaching and research are eligible. Applicants must be entering their third year of higher.

Submission:
The application materials are collected and submitted by the department’s Graduate Administrator

Supporting documents:
- Summary sheet filled out by the department
- Current Pitt transcript or academic record (does not need to be official)
- Double spaced summary (no more than 3 pages, double spaced) statement of purpose or statement of research. The statement should be written to be understood by people in the field of study as well as people in other fields.
- Two-page Curriculum Vitae
- 3 letters of recommendation
- Transcript of previous academic work
- Optional: Any other materials which help to show that the student gives promise of distinguished achievement, such as GRE/TOEFL scores

Composition of the Gutierrez Committee:
The committee consists of faculty chosen from the eligible departments with research interests in Latin American Studies and the Asst. Dean for Graduate Studies

Selection Criteria
- Letters of recommendation – from whom and where, quality of letter
- Statement of Purpose or Statement of Research – for research consider purpose, methodology and merit
- Performance in graduate program or undergraduate program (for incoming students) – grades, honors, etc. Look at type of courses, incomplete grades, etc.
- Length and progress in a graduate program or undergraduate program – if applicable
- GPA, GRE scores – if applicable
Eligibility:
Lillian B. Lawler Fellowships are to be awarded to advanced graduate students pursuing the Ph.D. degree in the Classics, English, French, German, Hispanic, Hispanic Linguistics, History, or Slavic who show potential for an outstanding career in teaching and research. Applicants must be entering their third year or higher in the 2017-2018 academic year. Priority will be given to those in need of financial aid.

Submission:
The application materials are collected and submitted by the department's Graduate Administrator.

Supporting documents:
- Two-page CV
- W2 tax form for 2015
- Research statement proposal of no more than three pages double spaced
- Teaching statement of no more than two pages double spaced
- An OMET summary evaluation and syllabus for one course taught by the student, or if the course was not independently taught by the student, the student should address this in the teaching statement
- 3 letters of recommendation: advisor, someone able to comment on applicant's teaching experience, and 1 more
- A current Pitt transcript or academic record
- Optional: any other materials which help to show that the student gives promise of distinguished achievement, such as GRE/TOEFL scores

Composition of the Lawler Committee:
The committee consists of faculty chosen from the eligible departments and the Asst. Dean for Graduate Studies.

Selection Criteria:
- Statement of research or statement of purpose – for research consider purpose, methodology, and merit
- Letters of recommendation
- Teaching performance
- Performance in any graduate program – grades, honors, etc. Look at types of courses, incomplete grades
- Length and progress in a graduate program
<table>
<thead>
<tr>
<th>Fellowship</th>
<th>Incoming/Continuing Students</th>
<th>Department Specific</th>
<th>Teaching Required</th>
<th>Previous Fellowship Holders Eligible?</th>
<th>Number awarded per year (# submitted)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mellon</td>
<td>Incoming / Continuing</td>
<td>Open to all departments*</td>
<td>No</td>
<td>Yes</td>
<td>~50 (100-110)</td>
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<tr>
<td>Lawler</td>
<td>Continuing 3rd year and above</td>
<td>Classics, English, French, German, Hispanic, Hispanic Linguistics, Slavic</td>
<td>No (but teaching experience is necessary)</td>
<td>No</td>
<td>2-3 (15-20)</td>
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<tr>
<td>Gutierrez</td>
<td>Incoming / Continuing 3rd year and above Research focus Latin America</td>
<td>Anthropology,* Economics, Hispanic,* History, HAA, Political Science,* Sociology, Theatre</td>
<td>No</td>
<td>No</td>
<td>2 (10-20)</td>
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<tr>
<td>Provost Humanities</td>
<td>Incoming students</td>
<td>Humanities* (except: Philosophy &amp; HPS)</td>
<td>No</td>
<td>No</td>
<td>2 (15-20)</td>
</tr>
</tbody>
</table>

* Some departments use these fellowships for incoming rather than continuing students

FELLOWSHIP TIMELINES

- **November 1**
  - Applications sent to departments
- **January 1**
  - Departments receive instructions on ranking
- **February 1**
  - Applications due to Grad Studies Office
- **March 1**
  - Applicants/Departments notified of awardees
Panel Discussion: How to Write a Successful Application

Panelists

All former members of Fellowship Evaluation Committees

Michel Gobat
Professor of History, Director of Graduate Studies for the History Department, Winner of the Vanderwood Article Prize

John Lyne
Professor of Communication, Faculty of Bioethics, Resident Fellow, Center for the Philosophy of Science, Director of Graduate Studies for Communication Department

Tara Meyer
Professor of Chemistry, Member of the McGowan Center for Regenerative Medicine, Assistant Dean for Graduate Studies.